



# Richardson County Board Minutes



## RICHARDSON COUNTY BOARD OF COMMISSIONERS ANNUAL MEETING JANUARY 14, 2020

### CALL TO ORDER

The annual meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, January 14, 2020. Roll call was answered by Frank, Caverzagie and Sickel. The Invocation was given and the Pledge of Allegiance was led by Vice-Chairman Frank. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Sickel to approve the minutes of the December 31, 2019, meeting as read. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Caverzagie-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the Board of Equalization minutes from December 31, 2019 as read. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Caverzagie-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to add to the agenda an executive session with County Attorney, Doug Merz to discuss litigation at 11:00 a.m. and to approve the remaining agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Caverzagie-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner’s Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### BOARD REORGANIZATION

Motion was made by Caverzagie to reappoint David Sickel as the Chairman of the Board for 2020. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Caverzagie-aye, Sickel-aye. Motion carried.

Motion was made by Caverzagie to reappoint Terry Frank as the Vice-Chairman of the Board for 2020. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Caverzagie-aye, Sickel-aye. Motion carried.

Motion was made by Sickel that the listed duties be designated to the following commissioners:

Commissioner Frank: County Roads, Southeast Nebraska Development District (SENDD) and 5 Rivers Economic Development District

Commissioner Caverzagie: Courthouse Building and Grounds and Law Enforcement Center, Five Rivers Resource Conservation & Development Committee (RC&D), Region V Systems & Services, member of the Product Development & Public Policy Committee of the Greater Falls City Economic and Development Growth Enterprise (EDGE) and alternate to the Local Emergency Planning Committee (LEPC),

Commissioner Sickel: County Roads, Southeast Nebraska Community Action Council (SENCA), alternate to the Fiver Rivers Resource Conservation & Development Committee (RC&D), The Greater Falls City Economic and Development Growth Enterprise (EDGE), Local Emergency Planning Committee (LEPC), Falls City Airport Road Committee and the Southeast Nebraska Health Board

Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Caverzagie-aye, Sickel-aye. Motion carried.

### APPOINTMENT OF BOARD/COMMITTEE MEMBERS



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Motion was made by Caverzagie to reaffirm the appointment of Steve Darveau, Jr. as the Richardson County Highway Superintendent with an annual salary for 2020 approved at \$53,550.00 (2% increase). Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Caverzagie-aye, Sickel-aye. Motion carried.

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## APPOINTMENTS (Cont.)

Motion was made by Sickel to reappoint Mona Godemann as the Richardson County Veterans Service Officer for 2020 with a salary of \$18.95/hour (2% increase). Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Caverzagie-aye, Sickel-aye. Motion carried.

Motion was made by Frank to reappoint Brian Kirkendall as the Richardson County Emergency Manager and the Noxious Weed Control Superintendent with an annual salary for 2020 approved \$49,018.50 (2% increase) for the Emergency Manager and an additional salary of \$3,500.00 annually for the duties of the Noxious Weed Control Superintendent. Motion seconded by Caverzagie. ROLL CALL VOTE: Frank-aye, Caverzagie-aye, Sickel-aye. Motion carried.

## SPECIAL BOARD APPOINTMENTS

Motion was made by Sickel to reappoint the current safety committee members: Commissioners Frank, Caverzagie, Sickel; County Building Maintenance--Tyler Cooper and Tammie Beckner; Sheriff Hardesty; Jail—Clinton Stonebarger; Road Dept—Steve Darveau, Jr. and Wyatt Martin; EMA—Brian Kirkendall. Motion seconded by Caverzagie. ROLL CALL VOTE: Frank-aye, Caverzagie-aye, Sickel-aye. Motion carried.

Motion was made by Caverzagie to reaffirm the appointment of Dr. Allan W. Tramp to the County Health Board for the year 2020 pursuant to Nebraska State Statute 71-501. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Caverzagie-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to reaffirm the appointment of Rod Nanninga and Ron Eis to the Pawnee Area/Regional Revolving Loan Fund Board/Review Committee for 2020. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Caverzagie-aye, Sickel-aye. Motion carried.

Motion was made by Frank to reappoint Patricia Brown, Rachel Jean, Kimberly Riggs, Mona Godeman and Brian Kirkendall to the Grievance Board for the County Road Department for 2020. Motion seconded by Caverzagie. ROLL CALL VOTE: Frank-aye, Caverzagie-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to reappoint Mark Jones, Charles Duryea and Dana Rathje to the Richardson County Planning Commission for a term of 3 years which expires December 31, 2022. Motion seconded by Caverzagie. ROLL CALL VOTE: Frank-aye, Caverzagie-aye, Sickel-aye. Motion carried.

## ROAD & BRIDGE DEPT.

Steve Darveau, Jr., Highway Superintendent updated the Board on the routine maintenance being done on county roads and bridges this week.

Motion was made by Sickel to enter into an agreement with Windstream for use of county road right-of-way located between Sections 11 and 12, T3, R13 on 658 Avenue North of 718 Road. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Caverzagie-aye, Sickel-aye. Motion carried. (Resolution Book 25,



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Motion was made by Frank to adopt Resolution 2019-2020-29 to direct the Highway Superintendent to conduct a study on a road the County Board is considering to vacate or abandon described as: beginning at a point approximately 33 feet east of the intersection of 658 Ave and 708 Road; or beginning 33 feet east of the southwest corner of Section 35, Township 2 North, Range 17 East of the 6<sup>th</sup> P.M. in Richardson County, Nebraska and running approximately 2,607 feet east to the ½ mile point of the south line of said section, said road including Richardson County structure CO07452615 on 708 Road east of 658 Avenue. Motion seconded by Caverzagie. ROLL CALL VOTE: Frank-aye, Caverzagie-aye, Sickel-aye. Motion carried. (Resolution Book 25, Page 41)

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## **AMANDA BARTEK-YOUNG, COUNTY TREASURER**

Amanda Bartek-Young, County Treasurer presented to the Board the Semi-Annual Treasurer's Report for the period ending, December 31, 2019.

Motion was made by Sickel to accept the County Treasurer's Semi-Annual report of December 31, 2019, as submitted by the County Treasurer. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Caverzagie-aye, Sickel-aye. Motion carried.

Motion was made by Caverzagie to adopt Resolution 2019-2020-28 to approve the applications submitted by the financial institutions to be a depository of county funds for the year 2020. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Caverzagie-aye, Sickel-aye. Motion carried. (Resolution Book 25, Page 40)

## **RACHEL JEAN, DEPUTY COUNTY TREASURER**

Rachel Jean, Deputy County Treasurer presented to the Board a request for their consideration for changes to the employee handbook to clearly state how employees are to be compensated for closures made by the County. A document was presented to the Board explaining the request for the change which was signed by other county employees who work in the Courthouse.

## **KAYTLYN KENNEDY, EXTENSION EDUCATOR**

Kaytlyn Kennedy, Extension Educator informed the Board that Cooperative Extension Board members, Neal Kanel and Mitch Merz have reached their term expirations on the Board and that the Board has nominated Luke Goff representing District 1 and Jeremy Leech representing District 3 be approved by the County Board of Commissioners for appointment to the Extension Board.

Motion was made by Sickel to approve the appointments of Luke Goff for District 1 and Jeremy Leech for District 3 and to acknowledge the service of Neal Kanel and Mitch Merz for their past 6 years of leadership to the Cooperative Extension Service. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Caverzagie-aye, Sickel-aye. Motion carried.

## **BRIAN KIRKENDALL, EMA DIRECTOR**

Brian Kirkendall, EMA Director reviewed with the Board purchase orders for updating some radio equipment, to replace the generator at the Courthouse and to purchase a vehicle for EMA

Mr. Kirkendall presented quotes for the purchase and installation of a generator for the Courthouse to



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replace the current one. The Board is considering the purchase of a used 150 KW generator with 120 hours including the installation from IAO Electric of Hiawatha, KS for a price of \$46,998.80. The Board requested that Mr. Kirkendall verify the pricing for the purchase and installation from IAO Electric and discuss further with the Board at the January 28 meeting.

Quotes were received for the purchase of a ½ ton pickup to replace the current vehicle being used by EMA, a 2019 Ford F250 Super pickup which will be transferred to the Road and Bridge Department: Armbruster Motor Co.—1) 2020 Ram 1500 crew cab 4X4 \$28,200 and 2) 2020 Chev Silverado 1500 crew cab 4X4 \$31,100; Hullmans Ford Lincoln, Inc.—1) 2020 Ford ½ ton 4X4 crew cab XL Trim (State of NE Contract #15223) \$31,117 and 2) 2020 Ford ½ ton 4X4 crew cab XLT Trim (State of NE Contract #15230) \$32,502.00. Motion was made by Caverzagie to approve the purchase of the 2020 Ram 1500 crew cab 4X4 pickup from Armbruster Motor Co. for the price of \$28,200.00. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Caverzagie-aye, Sickel-aye. Motion carried.

Mr. Kirkendall also discussed with the Board the consideration of radio equipment so that the County Road Department and the EMA are all compatible. Quotes were received for the purchase of radio equipment from KS HCI Haug Communications, Inc. for \$15,760.50 which includes trade-in allowance for current radio equipment being used by EMA. Motion was made by Caverzagie to approve the purchase of radio equipment from KS HCI Haug Communications as provided within the quote. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Caverzagie-aye, Sickel-aye. Motion carried.

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## **LAW ENFORCEMENT CENTER**

Sheriff Hardesty and Office Assistant, Crystal Kirkendall updated the Board on the business within the Law Enforcement Center this past week.

## **EXECUTIVE SESSION**

Motion was made by Sickel to recess the regular meeting agenda and go into an Executive Session at 11:00 a.m. with County Attorney, Doug Merz to discuss county litigation and for the protection of the public interest. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Caverzagie-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to close the executive session at 11:28 a.m. and return to the regular meeting agenda. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Caverzagie-aye, Sickel-aye. Motion carried.

## **EXECUTIVE SESSION**

### **General Assistance Claim**

Motion was made by Sickel to recess the regular meeting agenda and go into an Executive Session at 11:30 a.m. to review a general assistance application. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Caverzagie-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to close the executive session at 11:49 a.m. and return to the regular meeting agenda. Motion seconded by Caverzagie. ROLL CALL VOTE: Frank-aye, Caverzagie-aye, Sickel-aye. Motion carried.

## **CORRESPONDENCE/OTHER**

### **Fee Reports**



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Reports were approved for the following officials for fees collected during the month of December, 2019:

Mary L. Eickhoff, County Clerk	\$ 197.00
Mary L. Eickhoff, Register of Deeds	\$ 7,490.75
Pam Scott, Clerk of Dist. Court	\$ 1,199.00

## Monthly Operating Statement

The Board reviewed the December, 2019 operating statement.

## CLAIMS

Motion was made by Sickel to allow the payment of all claims submitted today. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Caverzagie-aye, Sickel-aye. Motion carried.

### GENERAL FUND

Armbruster Motor Co., serv	230.70
Brite, supp	5445.00
Cash-Wa, supp	1668.85
Clerk of District Court, fees	351.00
Combined Public Communications, serv	537.00
Community Medical Center, serv	2500.00
Cooper, John, fee/reimb	49.00
Culligan, supp	55.91
DAS State Accounting, serv	580.00
Datashield, serv	50.00
Falls City Mercantile, supp	76.79
Falls City Sanitation, serv	40.00

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CLAIMS (Cont.)

### GENERAL FUND (Cont.)

Falls City Utility Dept, serv	5890.20
Family Medicine, serv	253.50
Fankhauser, Nelsen, Werts, Ziskey & Merwin, serv	2045.00
<small>JV19-18, JV19-22, JV19-21, JV19-13, JV19-14</small>	
Farm & City Supply, supp	131.39
Frank, Terry, reimb	643.80
Franzen, Linda, serv	23.08
Galls, supp	441.77
Godemann, Mona, reimb	28.75
Harring, Barbara, serv	37.50
Kennedy, Kaytlyn, reimb	524.32
Kex Rx, supp	430.26
Koch's Auto, serv	824.82



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Lock, Karl, serv	23.08
Lynn Peavey, supp	171.10
Microfilm Imaging Systems, serv	110.00
Mid-States Organized Crime Center, fees	100.00
Midwest Mobile Radio Service, serv	30.00
MIPS, serv	1399.68
Mr. Automotive, supp	26.49
NACO, dues	450.00
NE Assoc. of County Officials, dues	1608.12
NE Health & Human Services, serv	180.00
Norris, Dan, serv	156.00
Office Depot, supp	369.99
OneNeck IT Solutions, serv	1215.96
Osborne, Laura, serv	3355.06
Paper Tiger Shredding, serv	75.00
Postmaster, postage	1229.40
Quill, supp	255.75
Ram Exterminators, serv	45.00
Richardson County EMA Petty Cash, reimb	184.61
Richardson County Sheriff Petty Cash, reimb	477.53
Richardson County Vendor, FICA/retire	17487.69
Sapp Bros., fuel	7218.00
Schatz, Maxine, serv	1977.50
SMPC, serv	325.75
SNC, serv	572.48
SpartanNash, supp	111.66
Stalker Radio, supp	9310.00
Steviks, Billy, serv	208.80
SumnerOne, serv	71.00
Thomas, Frank, serv	195.00
True Value, supp	32.84
Verizon, serv	734.50
Weaver & Merz, reimb	913.52
Wolfe's Printing, supp	480.85
Payroll Expense	87053.27
<b>TOTAL GENERAL FUND</b>	<b>\$161,014.27</b>

## ROAD & BRIDGE FUND

Agco Finance, supp	76.81
Armbruster Motor Co., supp	7.28
Barco Municipal Products, supp	1263.58
City of Humboldt, serv	105.52
Diesel Laptops, supp	1445.00

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CLAIMS (Cont.)

ROAD & BRIDGE FUND (Cont.)



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Falls City Auto Supply, supp	422.93
Falls City Sanitation, serv	20.00
Falls City Utility Dept., serv	483.61
Farmer's Repair, supp	814.11
Hamm Inc., rock	4162.75
Home Lumber, supp	6.36
Hullman's, supp	91.87
Jim Hawk Truck Trailers, supp	850.39
Johansen Drainage & Tire, serv	290.00
Mark Hydraulic Co., supp	471.13
Mr. Automotive, supp	321.95
Nat'l Comm. For the Certification of Crane Oper., fee	50.00
NE Department of Revenue, tax	628.27
NMC, supp	12363.33
NPPD, serv	117.98
Norris Quarries, rock	3471.32
O'Reilly Automotive, supp	749.54
Operation & Expense Account, reimb	30.00
Richardson County Vendor, tax	2767.00
Salem, Village of, serv	20.50
Sapp Bros., fuel	9560.51
Speece-Lewis Engineers, serv	164.75
Truck Center Companies, supp	540.07
Unifirst, supp	116.63
Verdon, Village of, serv	25.73
Payroll Expense	36086.96
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$77,525.88</b>

## REGISTER OF DEEDS P&M FUND

MIPS, serv	292.44
<b>TOTAL REGISTER OF DEEDS P&amp;M FUND</b>	<b>\$292.44</b>

## DRUG COURT FUND

Morrissey, Morrissey & Dalluge, reimb	234.90
Quill, supp	81.98
<b>TOTAL DRUG COURT FUND</b>	<b>\$316.88</b>

## JUVENILE DIVERSION FUND

Schatz, Maxine, serv	293.80
<b>TOTAL JUVENILE DIVERSION FUND</b>	<b>\$293.80</b>

## SHERIFF COMMISSARY FUND

Richardson County Sheriff Petty Cash, reimb	42.76
<b>TOTAL SHERIFF COMMISSARY FUND</b>	<b>\$42.76</b>



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## ADJOURNMENT

Motion was made by Caverzagie to adjourn the meeting at 12:30 p.m. Motion seconded by Frank.  
ROLL CALL VOTE: Frank-aye Caverzagie-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, January 28, 2020 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City, NE. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk